

ARMY RESERVE G-8

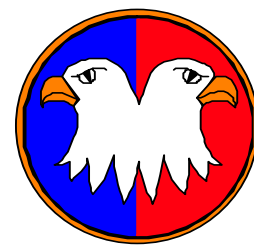
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Reserve Pay Digest



Reductions and Erroneous Promotions

Units must submit reductions in rank for any reason to the USAR Pay Center (UPC) to update the Soldier's Master Military Pay Account (MMPA). Currently, there are over 3,000 Soldiers whose rank in DJMS-RC is greater than their rank in TAPDB-R. The cause of this is failure to submit reductions to the UPC. Soldiers may incur large debts when grade errors are not corrected quickly. Units must reconcile the UH022-2026, Personnel/Pay Mismatch Report, monthly and submit grade corrections as needed.

The following are the most common reasons for reduction and the documents that should be sent to the UPC to update the Soldier's MMPA. See USAR Pam 37-1, paragraph 2-18, for more information.

- DA Form 2627 – Article 15 with reduction of rank or forfeiture
- DA Form 4187 – Disenrollment of ROTC cadet
- Format 306 Orders – Required to reduce a Soldier for other than Article 15
- Erroneous promotions :
 - E1-E4 require a DA4187 returning the soldier to former grade and effective date of grade
 - E5-E9 require a revocation of the promotion order
 - Use a USAR 22-R for promotions that happen without an order or are erroneously generated by a system (undocumented promotion)

RLAS Post Attendance Issue

Occasionally, users may find that the whole unit does not populate when they are attempting to post unit attendance codes. If this should happen to you, do not input attendance and create a TL. Instead, right click on the unit drill event and select "Delete Event". Next, exit the Post Attendance menu and then go back in to Post Attendance. This should re-populate the event and all

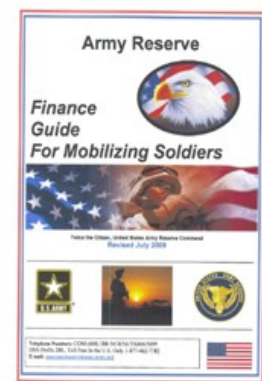
Soldiers should be present for posting attendance codes. If it does not work, DO NOT post attendance for any Soldiers, nor assign a TL. Contact your RSC for assistance.

RLAS 8.0

Finance Guide for Mobilizing Soldiers

The Finance Guide for Mobilizing Soldiers contains information on military pay and travel entitlements for Soldiers performing mobilization or CO-ADOS. The Guide should be provided to each Soldier alerted for mobilization or in receipt of CO-ADOS orders. Distribution to spouses and Family Support organizations is also recommended. Submit requests for copies of the Guide to:

USARC_G8_Pay_inquiry@usar.army.mil. Requests must include quantity desired and a mailing address. A copy of the Guide is available on the AR Pay Management Division web site at https://usarcintra/dcscompt.www/SOTeam/SOTeam-C/New%20Web/Reserve%20Pay/dcs_g8_Ref.htm.



RST for Mobilization

One of the most common questions we receive concerns whether Soldiers may perform RST for Battle Assemblies (BAs) that occurred while they were mobilized. Paragraph G7.3HI (U) of USARC Citizen Warrior Message 2008-26 prohibits RST in this situation:

G7.3.HI. (U) RST POLICY SOLDIERS WILL NOT RST BATTLE ASSEMBLIES FOR ANY PERIOD DURING WHICH THEY WERE IN A MOBILIZED STATUS. RST WILL ONLY BE FOR FUTURE BATTLE ASSEMBLY REQUIREMENTS. REQUEST THE RRC/DRC USE AT, ADSW, OR ADT FOR SOLDIERS WHO VOLUNTEER TO PERFORM IDT OR RST DUTY DURING THE REMAINDER OF THE FY. IF A SOLDIER IS VOLUNTEERING TO

PERFORM NORMAL IDT OR FUTURE RST, THEN SHE/HE CAN IS PAID NORMAL BATTLE ASSEMBLY PAY. THE GUIDANCE IS PROVIDED TO ENSURE RRC/DRC USE FUNDS THAT ARE MOST PLENTIFUL FOR THE REMAINDER OF THE FY.

Commanders may grant an exception to policy to exceed the 60-day window for units alerted for mobilization, DEF units and other Soldiers in direct support of these units prior to mobilization, IAW the FY11-14 Command Training Guidance. Soldiers may not be paid for more than 48 BAs in a Fiscal Year (FY). RST may not be performed in the new FY for BAs scheduled in the previous FY.

Pay Responsibility Upon Transfer Between Reserve Components

The losing Component (Active Army, ARNG or USAR) is responsible for any outstanding pay issues at the time a Soldier transfers to another Army Component. Soldiers transferring from the Active Army or ARNG to a USAR unit

must coordinate with their previous unit to resolve issues with unpaid duty, bonuses, etc. Contact your RSC if you encounter problems with the previous unit.



[https://
mypay.dfas.mil/
mypay.aspx](https://mypay.dfas.mil/mypay.aspx)



New Requirements for Missing Checks and Requesting Funds from Treasury

DFAS initiated new requirements to reduce recurring requests from the same Soldiers for check re-issue and release of funds from Treasury. Effective immediately, DFAS will not process these requests if the address or Sure Pay information on the request does not match the information on the Soldier's pay account.

Soldiers with an approved Sure Pay waiver who do not receive, or lose, a pay check, must complete a DD Form 2660 requesting re-issue of the check. The Soldier's address in block 5 (Dec 07 version) or block 7 (Jun 12 version), must match the address on the pay ac-

count. Soldiers may update their address by submitting a DA 3685 to their Unit Administrator, forward the DA 3685 to the UPC. Using myPay to update a Soldier's mailing address will not update his/her check address.

Soldiers requesting release of held pay funds from Treasury must complete USAR Form 27-R and provide their address or Sure Pay information. The address or Sure Pay information must match the information on their pay account. Soldiers may update their Sure Pay information through myPay or by submitting an SF 1199A.

Family Separation Allowance (FSA)

FSA assists Soldiers with the extra expenses resulting from separation from their dependents while on active duty. FSA-T is payable to Soldiers with dependents while on temporary duty away from their Permanent Duty Station (PDS) continuously for more than 30 days when their dependents are not residing at or near the temporary station. For TPU Soldiers, the PDS is normally the Soldier's residence at the time ordered to active duty.

Entitlement to FSA begins on the 31st day of active duty with payment retroactive to the first day of duty. The FSA monthly rate is \$250.

FSA is not payable under the following conditions:

- Soldiers who have joint physical and legal custody of a child for less than 14 days each month.

- When all dependents reside at, or near, the temporary duty station.
- When the Soldier commutes home daily, regardless of distance.
- When the Soldier lives within a reasonable commuting distance of the duty station, regardless of whether the Soldier commutes.

Use DD Form 1561 to initiate FSA. Submit the DD 1561 to the office responsible for starting the active duty pay entitlements (UPC or Defense Military Pay Office (DMPO))

See DODFMR Vol. 7A, See Chapter 27, DODFMR, Volume 7A for more information on FSA. The DODFMR is accessible from the AR Pay Management Division web site at https://usarcintra/dcscompt.www/SOTeam/SOTeam-C/New%20Web/Reserve%20Pay/dcs_g8_Links.htm.



Problems with TRICARE Dental Premium Deductions

Effective May 1, 2012, MetLife became the TRICARE Dental Program (TDP) provider. During May and June, some Soldiers who were mobilized or on ADT/ADOS-RC for 30 or more days were identified incorrectly as Active Component Soldiers. Their TDP premium deductions were sent to DJMS-AC instead of DJMS-RC resulting in non-payment of their premium. As an interim solution, MetLife billed these Soldiers directly for payment of TDP premiums. Soldiers affected were notified via a SmartDocs message.

Coverage will not stop due to delayed collection of the premium; however, it is strongly encouraged that Soldiers pay the amount due to MetLife. Soldiers may make payment by check, electronic funds transfer or credit card. DFAS and MetLife are working to initiate payroll TDP deductions for affected Soldiers and a long-term solution. Direct questions concerning TDP direct billing to MetLife Customer Service at 1-855-638-8371. See www.tricare.mil/dental for more information.



Accrued Leave

RC Soldiers performing continuous active duty periods of 30 or more days accrue leave. This includes short periods of active duty totaling 30 or more consecutive days. Active duty that is less than 366 days or is in support of Overseas Contingency Operations (OCO) is not included in the 60-day limit on accrued leave payments. See Chapter 35, DODFMR Vol. 7A for more information on accrued leave payments.

DODI 1327.06 contains language allowing RC Soldiers to carry unused leave to a future period of active duty, DA has yet to publish implementation instructions and the DMPOs are still routinely paying out unused leave accrued by RC Soldiers on 30+ day active duty tours. Soldiers who wish to carry their leave forward must so state during out processing.

Soldiers who performed duty on an Army installation and elected payment for unused accrued leave should receive

the payment within 60 days of completing their active duty period. Soldiers performing duty at a location that does not have an Army Finance office receive pay support from the UPC and must request payment for unused accrued leave through their unit upon completion of duty.

Follow the instructions below when a Soldier does not receive payment within 60 days.:

- Prepare a USAR Form 24-R to request payment of accrued leave. Block 15 must be complete with the Soldier's signature.
- Include DD Form 214 or annotate in block 16 of the USAR 24-R that the Soldier was not issued a DD 214.
- Include DA Form 31s for leave used during the duty period.
- Forward the documents to your UPC pay team for processing.



Student and Health Professionals Loan Repayment Program Notes

The following is an excerpt from Reserve Pay Message 12-12. The complete message is available at https://usarcintra/dcscompt.www/SOTeam/SOTeam-C/New%20Web/Reserve%20Pay/dcs_g8_Ref.htm

Student and Health Professional Loan Repayment Program (S/HPLRP) payments are taxable income but DFAS has not withheld taxes since the inception of the programs. DFAS began withholding federal (25%) and state taxes (when applicable) from S/HPLRP payments disbursed after 17 Jun 12. Soldiers who served in a Combat Zone Tax Exclusion (CZTE) area during all or a portion of the period of their S/HPLRP payment are exempt from tax withholding for the CZTE period.

Soldiers must be aware that withholding of taxes from S/HPLRP payments results in less money paid towards their loans. For example, if \$250 in taxes is withheld from a \$1500 SLRP payment, only \$1250 will be sent to the lender(s) although the Soldier's remaining SLRP entitlement will be reduced by \$1500. If the Soldier had a \$1500 payment each year for six years, his/her SLRP entitlement would be reduced by \$9000 (6 x \$1500), but only \$7500 (6 x \$1250) would be sent to the lenders.

Soldiers can view S/HPLRP payment and tax withholding information on their My Loan Repayment page within the Web Enabled Benefits System (WEBS) at <https://rcms.usar.army.mil/Education/Unsecured/Login.aspx?ReturnUrl=%2fEducation>.

Soldiers entitled to S/HPLRP benefits must use WEBS for all actions related to payment of their S/HPLRP incentive. Units are not responsible for certifying DD Form 2475 or forwarding S/HPLRP claims to the UPC. Soldiers will load all loan information in to WEBS using the "Manage Loans" tab from the "My Loan Repayment Program Home Page" link. Soldiers should not submit loan documents, (master notes, promissory notes, disbursement statements, etc.) to the UPC. All promissory notes must contain the Soldier's signature. A sample master note and disbursement statement are available on WEBS.

Soldiers with consolidated loans must submit both the original promissory notes and disbursement statements along with a complete copy of the consolidated promissory note. This will allow for payments for years prior to the date of consolidation.



Pay Management Division on Facebook

Be sure to "like" us on Facebook at <http://www.Facebook.com/pages/USAR-Pay-Management-Division/179699822140699>. Our page is a medium to distribute pertinent, up-to-date, information concerning Reserve Pay to TPU Soldiers. We've begun notifying Soldiers of our page via their AKO email; please help us spread the word.



Integrated Personnel and Pay System - Army (IPPS-A)

On February 15, 2012, the Army awarded a contract to begin developing IPPS-A. When fielded fully, IPPS-A will be the sole personnel and pay system for all Components of the Army. The initial release is scheduled for FY 13, with full fielding by FY 17. The Army is pursuing a phased implementation with new functionality approximately every 12 months to ensure adequate testing prior fielding each release.

The first release will create a multi-Component database providing a Soldier Record Brief (SRB) and 8 personnel management reports. The IPPS-A SRB will eventually replace the Enlisted and Officer Record Briefs. Release 1 will also establish a trusted database populated through interfaces to various personnel systems. Army Reserve G1 and G8 Subject Matter experts are working closely with the IPPS-A program to en-

sure IPPS-A provides the functionality needed by the USAR.

When complete, IPPS-A will create a comprehensive personnel and pay record for all Soldiers, regardless of Component, (i.e. Active Duty, Army Reserve and Army National Guard) throughout their career and in to retirement. IPPS-A will allow Soldiers to review their personal accounts 24/7 ensuring records are accurate and up to date. It will eliminate the need to input the same information in to separate personnel and pay systems, reduce errors and reap cost savings through the elimination of legacy personnel and pay systems.

Visit the IPPS-A web site at <http://www.IPPS-A.army.mil> regularly for updates and training materials.



Reserve Pay Messages

June 2012:

- 12-11 Definition of Custodial Parent for BAH Purpose
- 12-12 Withholding Income Taxes from Loan Repayments
- 12-13 Army Reserve Pay Workshop—Number Five

July 2012:

- 12-14 Army Reserve Pay Workshop—Final FY 12 Workshop

Messages can be found at https://usarcintra/dcscompt.www/SOTeam/SOTeam-C/New%20Web/Reserve%20Pay/dcs_g8_msg.htm



Download this Digest from the PMD [Intranet site](https://usarcintra/dcs_g8_ResPayHome.htm), https://usarcintra/dcs_g8_ResPayHome.htm or the [Army Reserve web site](http://www.usar.army.mil/arweb/soldiers/pay/Pages/default.aspx), <http://www.usar.army.mil/arweb/soldiers/pay/Pages/default.aspx>

Army Reserve Gold Bar Recruiter Lieutenant Program

The Gold Bar Recruiter (GBR) Program allows newly-commissioned 2LTs to perform active duty with an Army ROTC Battalion immediately after release from ROTC Cadet Command and concurrent assignment an Army Reserve unit. Depending on duty location, some GBRs may not report to their unit prior to beginning GBR duties. It is important that units are aware of the following process in order to assist GBRs.

- ROTC Battalions initiate GBR in-processing to the Army Reserve through Human Resources Command (HRC).
- In-processing must be completed prior to publishing active duty orders. Duty cannot be performed without orders. Orders will be mailed to the GBR's AKO email account.
- GBRs will receive base pay, BAH and BAS.
- GBRs will serve in a permissive temporary duty status (PTDY) and will not receive travel allowances.
- GBRs cannot perform TDY to another location or receive pay for duty with their TPU while on active duty.
- Upon receipt of orders, GBRs are responsible for submitting the following documents to the USAR Pay

Center Ombudsman Team in order to initiate military pay and allowances:

- Army Reserve TPU assignment order
- Completed and certified DA Form 5960 (BAH)
- TD IRS Form W-4
- DD Form 2058 (State of Legal Residence Certificate)
- SF 1199 (Direct Deposit)
- SGLV Form 8286 (SGLI Election)
- DA Form 71 (Oath of Office)
- Appointment Letter
- USAR Form 25-R (Certificate of Completion) each month and upon completion of duty
- USAR Form 30-R (Uniform Allowance Statement)

Ombudsman Team:

- Inquiry number: (877) 462-7782 or (608) 388-7381
- Email: rcpsombudsman@usar.army.mil
- Fax: (608) 388-7436

Questions?

Please contact your RSC Finance Division for questions concerning any article in this Digest.

63rd RSC – RSC063_SPI@usar.army.mil
 81st RSC - RSC081_FinanceD@usar.army.mil
 88th RSC – RSC088_Finance_Inqui@usar.army.mil
 99th RSC – RSC099_pay_support@usar.army.mil



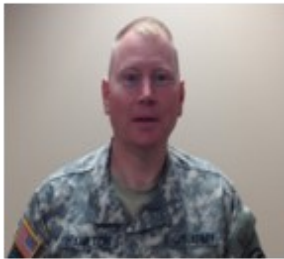
Send distribution requests and suggestions for articles and to:

USARC_G8_Pay_inquiry@usar.army.mil



Reserve Pay Digest

Hails



The USAR pay Management Division welcomes CPT Michael Hamilton, AR Pay Systems Officer, serving with the PMD in Indianapolis. CPT Hamilton has previous experience as a Budget Officer and Detachment Commander in the ARNG. His most recent assignment was as Finance Officer for Camp Shelby Joint Forces Training Center. He has deployed twice in support of OEF.



The USAR pay Management Division welcomes SFC David Blair, Senior Financial Management NCO, serving at Fort Bragg. SFC Blair has previous experience as a unit administrator and AGR assignments as a Financial Management NCO with the 63d RSC, and most recently, USA-CAPOC.



The USAR pay Management Division welcomes SFC Alberto Lopez, Senior Financial Management NCO, serving at the USAR Pay Center, Fort McCoy, WI. SFC Lopez has previous experience as a Financial Management NCO with the 65th RRC, 398th FMD, and most recently the 377th TSC. He has deployed in support of OIF and served with the Active Army at Ft Stewart, GA.

Farewells

The USAR Pay Management Division bids farewell to Ms. Jackie Smith, who will retire on 31 July 2012 after 42 years of Federal Civil Service. Ms Smith served her last 18 years as the Reserve Pay Manger responsible for the daily operation of the Reserve Military Pay Branch of the USAR Pay Center.

The USAR Pay Management Division also bids farewell to Ms Patricia Dempsey, who retired on 14 July 2012 after 33 years of Federal Civil Service. Ms. Dempsey served her last 16 years as a Reserve Pay Analyst with the Reserve Pay Analysis Branch of the USAR Pay Center. Ms. Dempsey is also a USAR SGM and is retiring from military service.

Send Your Ideas to Us

Please send any topics you would like addressed in the Reserve Pay Digest or on Facebook to USARC_G8_Pay_inquiry@usar.army.mil.

